

## **New version of the doctoral regulations of Faculty 1 - Education and Social Science at the University of Hildesheim (Dr. phil.)**

Pursuant to Article 44, para. 1 of the Lower Saxony high education act (NHG - Niedersächsisches Hochschulgesetz) in the version dated 26 February 2007 (Nds. gazette page 69), last amended by Article 1 of the law dated 15 December 2015 (Nds. gazette page 384), 27.01.2016 Faculty 1, Education And Social Science of the University of Hildesheim resolved the following version of the doctoral regulations for Faculty 1.

### **Article 1 Conferral of doctoral degree**

- (1) The University of Hildesheim confers through Faculty 1 - Education and Social Science - the degree of doctor of philosophy (Dr. phil.).
- (2) The doctoral dissertation serves the purpose of demonstrating proficiency in in-depth scientific work. Proof of this is provided by way of: 1. a paper acknowledged as a dissertation and 2. a successfully completed defence and 3. prior doctoral study work (Article 7).
- (3) The scientific work (paragraph 2) must be related to the specialist areas represented in the faculty.
- (4) Cotutelle procedure  
In Faculty 1, doctoral studies may take place supervised jointly with a second foreign university. An agreement shall be reached between the two universities and the relevant departments/faculties specifying co-operation in a doctoral dissertation project. The agreement shall be based on the recommendations of the university rectors' conference on co-national doctoral examination procedures. The agreement shall specify the composition of the doctoral commission and the examination procedure, which shall not contradict the provisions of the faculty's doctoral regulations. The doctoral boards of faculty 1 shall be involved in drafting of the agreement.
- (5) Co-operative doctorate with universities of applied sciences shall take place on the basis of the respective co-operation agreements, which shall be compliant with the requirements of these regulations.
- (6) The faculty is also authorised to award honorary doctorates (Dr. phil. h.c.) in recognition of outstanding scientific work, cultural merit or excellence in services for the advancement of science. The decision of the faculty council to confirm as above requires a two thirds majority of valid votes cast and the majority of votes of all professors in the faculty council. The award shall be made with senate consent.

### **Article 2 Doctoral board, doctoral commission and doctoral committee**

- (1) The members of the doctoral board shall be elected for a term of two years by the respective group members of the faculty council. The doctoral board shall include four members drawn from the circle of professors/habilitated persons and one postdoctoral research associate. All members of the board shall be members of the faculty. The chairperson of the doctoral board and the deputy chairperson shall be elected by a simple majority by the board from its members drawn from the group of professors. The chairperson or deputy should come from different subject areas. In the case of purely formal decisions the chairperson or deputy may decide without convening the board; in

such cases the other members of the board shall be advised immediately whereby each member may in justified circumstances demand a board meeting be convened within 14 days in order to consider the issue.

- (2) The doctoral board shall decide on applications submitted for acceptance as doctoral candidate or for admission to a doctoral programme. The Board shall appoint the reviewers to examine the submitted paper in accordance with Article 8 para 1; in so doing the supervisor shall generally be considered pursuant to Article 5. The doctoral board shall form a doctoral commission with respect to each doctoral procedure, which shall comprise a minimum of three members. The commission shall also include the reviewers and one member of the doctoral board who shall be either habilitated or a professor. A member of the doctoral board shall take on the role of commission chairperson, and may not also have the role of reviewer.
- (3) The doctoral commission shall decide by a majority of votes cast. In the case of purely formal decisions the chairperson or deputy may decide without convening the commission; in such cases the other members of the commission shall be advised immediately whereby each member may in justified circumstances demand a commission meeting be convened within 14 days in order to consider the issue.
- (4) Upon accepting an application as doctoral candidate the doctoral board shall form a doctoral committee to advise the doctoral candidate (Article 5 (2)). The doctoral committee shall comprise in addition to the supervisor or supervisors a suitably qualified professor or a habilitated person from the faculty. The doctoral candidate is entitled to make proposals in this regard in the application for acceptance as doctoral candidate. The task of the doctoral committee concludes with the admission to the doctoral programme.

### **Article 3**

#### **Requirements for acceptance as doctoral candidate and for admission to the doctoral programme**

- (1) The applicant for acceptance as doctor candidate and for admission to the doctoral programme must generally present proof of a graduation with a high grade in a scientific course of studies by way of a diploma, MA or Masters Certificate, a certificate of the first state examination for qualification as a high school teacher or equivalent graduation. The degree must be based on a (if appropriate consecutive) course of studies having a scope of a total of at least 300 credits. Insofar as the respective course of studies does not issue credits, the doctoral board shall reach its decision with respect to the equivalence of the studies and examination achievements taking into account an equivalent course of studies offered at the University of Hildesheim in which credits are issued. The completed course of studies must have some reference to the subject areas represented in the faculty. The doctoral board shall consider any exceptions. The requirements shall be deemed fulfilled if the applicant provides a qualification which fulfils the course related qualification criteria to enter a doctoral programme at the faculty, provided the admission requirements also specify graduation with honours or equivalent.
- (2) The graduates of (if pertinent consecutive) courses having less than 300 credits but with a minimum of 240 credits or graduates with a higher grade and graduates who cannot demonstrate the completion of a university degree course but have completed a tertiary education course of studies (FH - university of applied sciences) may also be accepted for a doctoral programme. Such graduates must provide evidence of the ability to conduct independent in-depth scientific work. This may be done by way of either
  - a qualified presentation of the scientific project in the form of an exposé and/or by oral specialist examinations in two subjects which are offered by the University of Hildesheim or

- by means of qualified study and examination achievements in post-graduate studies pursuant to paragraph 3.

The doctoral board shall decide in exceptional cases. Paragraph 1 line 3 applies accordingly.

- (3) The post-graduate degree for acceptance as a doctoral candidate shall comprise a minimum of two semesters. This shall be planned under the supervision of at least one professor and/or one professor or habilitated person who is a member of the Education and social science faculty such as to be qualified for doctoral studies. The final acceptance as doctoral candidate shall be announced by the doctoral board after a hearing or by the supervising professor.
- (4) The planned or completed scientific paper shall not already be present in whole or in part at a second scientific or art university or have been rejected by same.

#### **Article 4** **Acceptance as doctoral candidate**

- (1) Admission as doctoral candidate is not a requirement for admission to a doctoral programme. The doctoral board shall decide with respect to exceptions as well as if applicable any necessary secondary qualifications to serve the purpose of demonstrating the ability to conduct independent in-depth scientific work. Insofar as the doctoral board waived the need for an admission procedure, a supervision agreement shall be submitted with the application for admission to a doctoral programme.
- (2) The application for accepted as a doctoral candidate shall be addressed to the chairperson of the doctoral board. The application shall include:
  1. a certified copy of the graduation certificate in accordance with Article 3 para 1 or the proofs pursuant to Article 3 para 2;
  2. details of the scientific project:
    - a) working title of the dissertation
    - b) presentation of the planned work schedule in accordance with the "Recommendations for the configuration of an exposé" as issued by the doctoral board,
  3. assurance that there are no hindrances pursuant to Article 3 para 4,
  4. a supervision agreement,
    - in which the supervisor/s is/are named
    - the individual supervisory elements are listed (e.g. regular supervisory meetings, factual reports and updated timetables),
    - in which arrangements are made with respect to the required doctoral programme work (Article 7 PromO),
    - including an obligation by both parties to comply with the rules of good scientific practice,
    - and which also specifies provisions for the resolving of conflicts.The standards and requirements of the standard supervision agreement (Annex No. 3) are binding and must be satisfied.
  5. The opinion of a specialist supervisor with respect to the research project.
- (3) With its acceptance the doctoral board and the faculty enter the obligation to execute the doctoral programme insofar as the requirements for admission to the doctoral programme are given.
- (4) The status as a doctoral candidate shall apply for an initial four-year period and may be extended by the doctoral board by up to two years upon submission of an interim report prepared in collaboration with the supervisor on the progress of the doctoral project.

## **Article 5**

### **Supervision of doctor candidates**

- (1) The doctor candidates shall be supervised in the preparation of the dissertation by a professor or a habilitated person from Faculty 1 of the University of Hildesheim. A second supervisor (a professor or a habilitated person) may also be involved in supervision. Suitable selection procedures of instructed junior group leaders who are themselves autonomously in charge of junior research groups for which they autonomously develop scientific concepts shall have parity with junior professors with respect to supervision and review. The comparability of the evaluation procedure shall be ascertained by the faculty council on a case-by-case basis for the leaders of the junior groups.
- (2) A doctoral committee shall advise with respect to the content and timetable of the dissertation, including the time of submission of the doctoral dissertation.

## **Article 6**

### **Admission to doctoral programme**

- (1) The application for admission to the doctoral programme shall be addressed in writing to the chairperson of the doctoral board.
- (2) The application shall include five type-written or printed copies of a scientific paper in either German or English. Upon request of the candidate the doctoral board shall decide with respect to exceptions to the language requirement concerning the language of the paper. Furthermore, two electronically readable versions of the paper shall be made available (e.g. on CD-ROM or by upload to the respective university server) whereby one version shall be identical with the type-written/printed version while the second version is to be anonymised such that third parties cannot identify the author of the paper. It is permissible to present several scientific papers if together they fulfil the requirements as specified in Article 1 para 2 line 1. The inner context of the individual papers shall be set out separately. It is not permitted to submit collaborative efforts.
- (3) Admission to the doctoral programme also requires provision of proof of doctoral study work. For more details refer to Article 7.
- (4) The application shall also include:
  - a) the assurance that the applicant wrote the paper themselves without unauthorised assistance and that all resources used are itemised in full.
  - b) a curriculum vitae with details of studies and education,
  - c) a certified copy of the graduating certificate in accordance with Article 3 para 1 or the proofs pursuant to Article 3 para 2, if not already submitted in the procedure in accordance with Article 4 para 2,
  - d) an assurance that no hindrances exist pursuant to Article 3 para 4, if not already submitted as part of the procedure in accordance with Article 4 para 2.
  - e) A declaration of whether or not the applicant agrees to the transfer of the dissertation to an external provider for simplified identification of plagiarism by way of software which automatically compares the contents of such papers with other sources (e.g. in the internet) and makes the results available to the doctoral commission in the form of a report. The forwarding to an external provider shall only take place with the prior written agreement of the applicant. The consent is voluntary. If consent is not given the doctoral commission shall itself perform a check of plagiarism.

- (5) The applicant may submit proposals for the appointment of the reviewers in accordance with Article 8 para 1.
- (6) The admission application may be withdrawn by the applicant until a time before the final review by the reviewer has taken place.
- (7) The decision concerning admission to the doctoral programme is that of the doctoral board. In the event of admission the doctoral board shall activate the doctoral commission in accordance with Article 2 para 2 and appoint the reviewers in accordance with Article 8 para 1. n
- (8) The admission or rejection shall be advised to the applicant in writing by the chairperson of the doctoral board.

### **Article 7 Doctoral programme work**

- (1) The admission to doctoral studies also presumes verification of special scientific or specialist work to be made after graduation pursuant to Article 3 for doctoral studies.
- (2) The applicant should in addition to having attained a broad-based expertise in the subject of the doctorate also have acquired a comprehensive competence base in scientific work, in particular in the presentation, discussion and interdisciplinary transfer of scientific content. In each case it is necessary to demonstrate the presentation of parts of the dissertation project within the framework of university colloquia or scientific conferences.
- (3) The doctoral programme work must be proven together with the application for admission to a doctoral programme. Such proof generally comprises either
  - verification of successful participation in the doctoral college of faculty 1 of the University of Hildesheim or proof of corresponding coursework after completing the course of studies qualifying for a doctoral programme or
  - evidence of special scientific research work in the subject of the doctoral studies following the completion of the doctoral programme qualifying course degree.
    - (a) by way of publications in recognised journals or editions or proof of the presentation of scientific papers or
    - (b) by scientific activity over a number of years in a recognised scientific research institute verified by way of scientific work (project reports and lectures).The doctoral board shall decide as to the acceptance of the submitted work.
- (4) The doctoral board may in justified exceptions waive the presentation of proof of achievements pursuant to Article 3 in whole or in part or recognise or accept other work as equivalent. Justified reasons for exceptions of such kind could be in particular
  - successful long-term professional activity in the area of the dissertation project
  - or a multi-semester university academic teaching activity in the subject of the doctorate.

### **Article 8 Review of submitted scientific paper**

- (1) In order to review the scientific paper submitted as to suitability as a dissertation at least suitably qualified professors/habilitated person shall be appointed for examination. One of those persons appointed for the examination must be a member or an associate of Faculty 1 of the University of Hildesheim. Insofar as it appears relevant in order to assess the scientific work, a further reviewer report may be commissioned to be prepared by a professor or a habilitated person. The proposals submitted by the applicant may be taken into account when selecting the reviewers.

- (2) The reviewers shall submit their written assessment within three months and shall either propose acceptance or rejection of the treatises. Should conditions be specified for the acceptance of the work, without which the work would be rejected, the commission may then issue a reasonable deadline for fulfilment of the conditions which cannot be extended without cardinal reasons. Thereafter the reviewers shall prepare their final assessments and propose in the case of acceptance and evaluation of the dissertation.

The following grading system shall be used:

outstanding (summa cum laude)	0
very good (magna cum laude)	1
good (cum laude)	2
sufficient (rite)	3

If the dissertation is not accepted (rejected) a grade of 5 shall be given (fail).

- (3) The chairperson of the doctoral commission shall distribute the evaluation to the members of the doctoral commission and publicise the distribution within the faculty. All professors and all doctoral members of the faculty have the right to review the dissertation and the evaluation; all professors and all habilitated members of the faculty have the right to present a written opinion concerning the proposed evaluation within two weeks in writing. The right for access and comment is also granted to professors and habilitated members of other faculties of the University of Hildesheim, insofar as the faculty represented by them is related to the subject of the dissertation. The doctoral commission decides as to whether the comments and opinions are to be taken into account when evaluating the scientific paper.
- (4) In the case that all reviewers propose acceptance of the paper and no members of the faculty issue a rejection, the paper shall be deemed accepted. In this case the grade of the dissertation shall be specified by the chairperson of the doctoral commission based on the proposed grades of the reviewers. The grade of the dissertation shall be determined based on the average of the individual evaluation grades (mathematical average) and then deleting from that average the second and all other places after the decimal point and the rounding to one place after the point. A grade of up to and including 1.5 shall be designated outstanding, up to and including 2.5 as good, up to and including 3.0 as sufficient. The dissertation may only be graded summa cum laude if all reviewers propose grading the dissertation as summa cum laude.
- (5) If the dissertation is not accepted in accordance with the provisions of paragraph 4, the doctoral commission shall decide as to acceptance or rejection of the paper and in the case of acceptance on the grade. If the evaluations issued by the reviewers and if applicable the opinions pursuant to para 3 line 2 are deemed insufficient for reaching a decision as to the acceptance of the dissertation, the doctoral commission may consult further reviewers. If the doctoral commission arrives at a tied vote with respect to acceptance or rejection of the dissertation, the dissertation shall be rejected. The grade shall be calculated pursuant to paragraph 4; any rejected scientific dissertations shall be graded with mathematical average value of five.
- (6) In the case that all reviewers proposed rejection of the dissertation, the dissertation shall be rejected without the need for a meeting of the doctoral commission.
- (7) In the case that the paper is accepted as a dissertation the candidate shall be advised accordingly by the doctoral commission together with the grade. The candidates shall be provided with copies of the evaluation.
- (8) If the paper is rejected as a dissertation, the doctoral proceedings are terminated. The applicant shall be advised of this result by the doctoral board chairperson. A copy of the rejected paper shall be placed in the faculty's files together with all reports and evaluations
- (9) The applicant has the right to review the doctoral file.

### **Oral exam (defence)**

- (1) The oral doctoral work shall comprise the defence of theses.
- (2) The candidate shall report within six months after acceptance of the dissertation (Article 8 para 4 or 5) to the chairperson of the doctoral commission for the oral examination. If a candidate has not reported within this deadline for the oral exam, the doctoral commission shall specify a date for the defence. In justified cases and upon candidate request the doctoral commission may grant an extension to such deadline.
- (3) At time of registration, the candidate shall propose four theses. Two theses shall be derived from the subject matter of the dissertation and reflect on the critical opinions of the evaluation. The two other theses shall be selected from other fields of the doctoral area; they should be sufficiently distant from the fields of the dissertation and also sufficiently separate from one another. In cases of doubt the commission chairperson shall ensure fulfilment of the content requirements by consulting with the supervisor.
- (4) The theses shall be published within the university together with the date of the defence.
- (5) The defence shall take place no earlier than two, generally no later than four weeks after the receipt of the theses by the doctoral commission chairperson - where possible in the regular lecture period.
- (6) The defence shall take place in front of the doctoral commission. The doctoral commission chairperson shall chair the defence and is responsible for ensuring that the defence is limited to the theses and their arguments.
- (7) A maximum period of ten minutes is available for presenting each thesis and its arguments, with a maximum period of 30 minutes overall for considering one thesis. Documents may be used in consultation with the doctoral commission.
- (8) In addition to the candidates only members of the doctoral commission and the doctoral board have the right to speak. The chairperson may grant other presiding members of the university the right to speak.
- (9) The defence takes place in public, in front of members and associates of the university. Other persons may be present during the defence with the consent of the candidate and the unanimous consent of the doctoral commission. In such case that it is not possible for the defence to take place in an orderly fashion, the public may be excluded by decision of the chairperson. The members of the doctoral board have the right to be present at all times during a defence.
- (10) A member of the faculty appointed by the chairperson of the doctoral commission shall take minutes of the defence itemising essential items and the result of the defence.
- (11) After completion of the defence the doctoral commission shall decide whether the defence has been successful or not. In the event that the defence is successful each member of the commission shall enter a single overall defence grade using the grading system as set out in Article 8 para 2. The result of the defence shall be determined pursuant to Article 8 para 4 line 3. A grade of up to and including 0.3 shall be awarded summa cum laude, up to and including 1.5 very good, up to and including 2.5 good, up to and including 3.0 sufficient. The candidate shall be notified of the assessment of the defence by the doctoral commission chairperson directly after the decision is reached. The evaluation and the notification shall take place in camera.
- (12) If the defence is not successful, it may be repeated within a deadline to be set by the doctoral commission chairperson. The defence may be repeated once only.

### **Article 10**

#### **Determining the overall grade**

- (1) If the defence is successful the doctoral commission shall determine an overall grade. In so doing the grade for the defence counts singly, the grade for the dissertation counts

double. The overall grade shall be calculated pursuant to Article 8 para 4 line 3. A grade up to and including 0.3 shall be awarded summa cum laude, up to and including 1.5 very good, up to and including 2.5 good, up to and including 3.0 sufficient.

- (2) The grades shall be advised to the candidate in writing by the doctoral commission chairperson.

### **Article 11 Examination fail**

The examination is failed if the paper submitted is rejected as a dissertation or if the defence is ultimately failed.

### **Article 12 Publication of dissertation**

- (1) If the doctoral programme is successfully completed, the dissertation must be made accessible to the scientific community:
- as a dissertation print or
  - in a scientific journal or
  - in a series or
  - as an independent publication by a publisher or
  - as an electronic publication in accordance with the recommendations of the senate of the University of Hildesheim dated 16.05.2001.

Where justified, the doctoral commission may consent to publication in some other form. In the case of cumulative dissertations, those parts which have not yet been published shall be published in one of the fashions described above.

- (2) In the case of publication as a dissertation print, the sections delivered shall be completed with a title page, the front and back of which shall be designed in accordance with the template specified in Annex 1. Furthermore an abstract of the dissertation and a brief curriculum vitae shall be attached to the dissertation. Irrespective of the form of the publication in accordance with para 1, the text must be marked as a dissertation of the University of Hildesheim and include details of the names of the reviewers and the date of the defence.
- (3) The final print proof shall be submitted to the doctoral commission chairperson. Once all revisions and requirements are fulfilled print approval shall be granted.
- (4) In the case of a dissertation print, the number of copies to be provided to the faculty is 12, otherwise six copies, in the case of an electronic publication six printed copies. With respect to annexes the doctoral commission may grant exceptions to the number of copies to be provided.
- (5) The compulsory copies shall be provided to the faculty together with the original within one year after passing the examination. This deadline may be extended on request to the chairperson of the doctoral board.

### **Article 13 PHD certificate**

- (1) The PHD certificate shall be prepared as in the template in Annex 2. The certificate includes both the subject of the dissertation, the grade awarded to the dissertation and the overall grade of the doctoral programme. The certificate shall have the date of the defence and be signed by the dean.

- (2) The certificate shall only be presented after delivery of the compulsory copies in accordance with Article 12 or after verification that the publication shall take place. The title of doctor may only be borne after the certificate has been presented.
- (3) Upon request the dean may issue a provisional certificate of successful completion of the doctoral programme after passing of the defence which shall also specify the grade awarded to the dissertation and the overall grade.

#### **Article 14 Doctoral work invalid**

Should it be determined prior to presentation of the PHD certificate that the doctor candidate has acted fraudulently with respect to the doctoral work, or that essential prerequisites for acceptance to the doctoral programme were erroneously considered to be in place, the doctoral board may declare the PHD to be void.

#### **Article 15 Revocation of PHD degree**

- (1) A conferred PHD degree may be revoked by way of withdrawal or cancellation. The revocation of the PHD degree is in accordance with the pertinent valid legal stipulations. Articles 48 para 4 and 49 para 2 line 2 and para 2 line 2 VwVfG (Verwaltungsverfahrensgesetz - Administrative Procedure Act) do not apply. The PHD degree may also be cancelled or withdrawn in cases outside of those specified in Articles 48, 49 VwVfG in such cases where the bearer when preparing the dissertation is in serious contravention of the principles of good scientific practice. A crime may only be taken into account in accordance with the provisions with the BZRG (Bundeszentralregistergesetz - Federal Central Criminal Register Act). The decision as to revocation of the PHD degree and the certificate is made by the faculty council. The executive committee shall be advised of such measures in a timely fashion prior to execution. The dean shall enforce the measures by way of a notice presenting all arguments and legal advice.
- (2) Should the requirements for admission to the doctoral programme have been unfulfilled without the candidate being at fault a deception or deception attempt, and if this fact only becomes known after presentation of the certificate, this deficiency is erased by the submitted and recognised dissertation and passing the oral examination. In this case there are no grounds for revoking the PHD.

#### **Article 16 Legal advice**

All decisions for rejection in the doctoral proceedings must be justified in writing and be accompanied by advice on legal remedies.

#### **Article 17 Transitional arrangements / entry into force / expiry**

- (1) An applicant accepted as doctoral candidate prior to the coming into force of these doctoral regulations or who submitted an application for acceptance as doctoral

candidate prior to 31.12.2006 or 31.12.2005 respectively (date of receipt) may choose whether the doctoral programme is in compliance with the doctoral regulations valid on 10.03.2005 or these present doctoral regulations.

- (2) The new version of the regulation enters into force after publication in the gazette publication of the University of Hildesheim. Contemporaneously the doctoral regulations, as per gazette of the University of Hildesheim - issue 103 - No. 02 / 2015 (23.03.2015) expire.

**A n n e x 1**

Template for title sheet of dissertation print

Front page

.....  
.....

(Title of dissertation)

Issued by Faculty 1 Education and Social Science of the University of Hildesheim for fulfilment of the requirements of the degree of

Doctor of Philosophy (Dr. phil.)

Dissertation accepted from

.....

Date of birth on ..... in .....

Back page

Reviewers: .....

Date of defence: .....

**Wording of PHD certificate \*)**

Faculty 2 of the University of Hildesheim  
-Education and Social Science -

confers with this certificate

Mr./Mrs.

*First name Second name*

*date of birth* on ... in ...

the degree of Doctor of Philosophy  
(Dr. phil.)

after he/she demonstrated with the dissertation graded as "... "

on the subject

*"Title of dissertation"*

and by way of the oral defence his/her the ability to conduct independent in-depth scientific work and in so doing achieved the overall grade of

*"Overall grade"*  
(...)

Hildesheim, dated

The dean

Faculty 1

(Seal/Signature dean)

Grades:

0 = outstanding (summa cum laude);

1 = very good (magna cum laude);

2 = good (cum laude)

3 = sufficient (rite)

\*) the original document shall specify either female or male

Annex 3

**Supervisory agreement**

Purpose and objective of the agreement

"A supervision agreement has the purpose of regulating the relationship between the doctoral candidate and the supervisors with respect to content and time issues in a transparent fashion. The planning and execution of the doctoral programme should be configured by way of a structured co-operation between the candidate and the supervisors such that the project may be completed with a high level of quality within a reasonable time period."

(DFG Vordruck 1.90 - 10/14)

The following agreement is entered between Mr./Mrs..... (doctoral candidate) and Mr./Mrs. ....(supervisor) and is subject to the candidate being accepted for the doctoral programme with respect to the dissertation having the title ..... (working title):

1. A regular, as a rule quarterly, meeting shall take place to exchange information about the preparation, development and performance of the project.
2. The doctoral candidate shall in this regard and with respect to the state of the project prepare scientific exposés, interim reports or individual chapters and a current time table.
3. The reviewer shall supervise and comment the preparation of the interim results, the regular progress of the work and the contributions delivered at the agreed regular meetings in either oral and/or written form and review the current time table.
4. Agreement shall be reached with respect to the doctoral programme work in accordance with Article 7 PromO (doctoral regulations) which shall be documented in an annex to this supervision agreement.
5. Both parties enter the obligation to comply with the rules of good academic practise in accordance with the recommendations of the German research foundation (suggestions to ensure good academic practise. Memorandum, supplementary issue Weinheim 2013).
6. In the event of a conflict between the parties which cannot be resolved which would seriously impair continued co-operation, such a situation may be advised to the doctoral board which may then act in an advisory and conciliatory fashion.
7. The supervisory agreement may be supplemented and accordingly documented in an annex to the supervisory agreement. Such supplements may not invalidate or modify the above provisions.